



Brewster Culberson El Paso Hudspeth Jeff Davis Presidio

Upper Rio Grande
 Workforce Development Board
 221 N. Kansas, Suite 1000
 El Paso, Texas, 79901
 (915) 772-2002
 FAX: (915) 351-2790

CUSTOMIZED, INCUMBENT WORKER, and/or ON-THE-JOB TRAINING PROPOSAL SUBMISSION FORM
Type of training request (select one or multiple options): <input type="checkbox"/> Customized Training <input type="checkbox"/> Incumbent Worker Training <input type="checkbox"/> OJT
Source of Training (select all that apply): <input type="checkbox"/> In-house <input type="checkbox"/> Pre-approved training sources <input type="checkbox"/> Other:

Business Information	
Company Name:	TWC Tax I.D. Number:
Address:	Requested Grant Amount:
City/State/Zip:	Jobs Created:
Contact Name/Title:	Jobs Incumbent (current):
Phone No.:	Skills Enhancement
E-mail Address:	Occupational Advancement

Employment Benefits		
Medical Insurance	Vacation	Prescriptions
Life Insurance	Holidays	401K/Pension Plan
Dental Insurance	Sick Days	Profit Sharing
Vision Insurance	Educational Assistance	Other:

Trainee Information				
Occupation	SOC Code	Wage or Wage Range at Start and End of Training	# New Jobs	# Incumbent Jobs

Business Contribution	
Description: (Employee wages, and facilities, etc.)	Estimated \$ Amount

Company EEO Policy or Statement

Business' Participation in Proposal

Applicant hereby acknowledges that a proposal is being submitted to request funding for a customized training program.

The undersigned authorized representative of the entity making the offer or application herein understands and certifies that:

- the following indicated statement is true and correct;
- making a false statement is a material breach of contract and grounds for contract cancellation; and
- Pursuant to Texas Government Code §2264.051, a business that applies to receive a public subsidy from a state agency shall certify that the business, or a branch, division, or department of the business does not and will not knowingly employ an undocumented worker as defined in Texas Government Code, §2264.001(4).
- if, after receiving a public subsidy, the entity is convicted of a violation under 8 United States Code §1324a(f) (relating to the unlawful employment of undocumented workers) the entity shall repay the amount of the public subsidy with interest, at the rate of 15%, within 120 days of receiving the notice of violation.

<i>Authorized Signature</i>	<i>Title</i>
<i>Typed Name</i>	<i>Date</i>

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Proposal Information

A brief overview of the Company and/or its products and processes.

A brief overview of the proposed training program.

A statement explaining the basis of the actual or projected "qualified" labor shortage.

An explanation of the economic impact the training program will make in El Paso.

A comparison of the cost per trainee for the proposed customized training program to costs for similar instruction.

Proposal Objectives

Will funding this application create new jobs?

Will funding this application increase job retention in response to new or changing technology? Please explain how this objective will be achieved.

Does the grant application provide for an increase in wages for incumbent workers?

Will your training program provide a credential of some kind after the completion of training? If yes, please explain.

Does the employer provide a contribution to the project?

Is the employer currently being funded under an existing grant through Workforce Solutions Upper Rio Grande? If yes, please explain.

Has a representative of Workforce Solutions Upper Rio Grande explained the rules, process, procedures, and all requirements in detail?

Budget

A. Budget Category	B. IWT Assistance Requested	C. Employer Contribution	D. TOTAL (B & C)
1. Instructor Wages/Tuition			
2. Curriculum Development	N/A		
3. Materials/Supplies Textbooks (itemize)			
4. Training Equipment Purchase (must be employer contribution)	N/A		
5. Other Costs (describe)			
6. Travel, Food Lodging			
7. Trainee Wages (including benefits)	<i>Cannot fund with IWT grant</i>		
8. Sub Total			
9. Indirect Costs	N/A		
10. TOTALS			